

Saint John the Evangelist School

Application Process-2018-2019

Procedure:

Dear Applicant,

Please complete the application form and return it personally to St. John the Evangelist School, together with the \$185.00 non-refundable registration fee. In addition to the completed application form and the \$185.00, non-refundable registration fee, please attach the following:

For those entering Pre-Kindergarten and Kindergarten

1. A copy of the child's Birth Certificate

St. John the Evangelist School requires that a child entering Kindergarten be five years old by December 31, 2018

2. A Copy of the child's Baptismal certificate
3. A recent progress report/narrative from a Pre-School Program
(if applicable)

For those entering Grades One to Eight

1. A copy of the child's birth certificate
2. A copy of the most recent report card from current school

Health Records

The Watertown Health Department has its own medical forms for necessary immunizations and other records. This information is very important and necessary for your child's admission to our school. All required medical records must be on file with the school nurse by August 1, 2018.

Admissions Procedure-Kindergarten

Upon receipt of the completed application form and all other required forms, a date for a Kindergarten screening date will be reserved for you. Following the screening, an appointment will be scheduled to review the screening and proceed with the admissions process.

Admissions Procedure-Pre-Kindergarten

Upon receipt of the completed application and all required documents, an appointment will be scheduled for you to complete the admissions process.

Admissions Procedure- Grades One to Eight

Upon receipt of the completed application form and all other required forms, an initial interview will be scheduled for you and your child and an entrance/screening test, if determined necessary, will be administered.

For all applicants:

Following the initial interview, review of any testing, an appointment with the Principal will be arranged. At this time, you will be asked to sign a Tuition Policy Statement and Tuition payment plan, after which, the book fee of \$160.00 per student and the technology fee of \$150.00 are payable. Upon signing of the Policy and Tuition Forms, the payment of fees, the application process is completed and the child/children will be formally accepted to St. John the Evangelist School.

We look forward to receiving your application for admission and the opportunity to meet with you and your child.

Sincerely,

Marylou Iannone, Principal